

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, May 15, 2023

Meeting not held

Kevin Cloos

- Commencement is on Saturday. Barricades will be placed on Friday at several parking lots for use on Saturday
- The pipe and drape for commencement will be delivered this week
- Please ensure all campus flags are in good condition this week
- Accent will paint the double yellow and white edge lines on the campus roads
- Baughman will paint crosswalks on campus as the weather permits
- Door2Door will replace the hallway door to the Dods Hall baseball team locker room
- SEG will abate at the Services Complex on Monday
- Office hours will be 8:00 a.m. to 4:00 p.m. starting Monday, 5/22
- Johnson Control (Simplex) will perform the annual fire alarm testing starting 5/22; the alarms will sound between **7:00 a.m. and 8:00 a.m.** in the academic/administrative buildings and between **8:00 a.m. and 9:00 a.m.** in the residence hall buildings
- The Annual Facilities Services Department meeting is scheduled for Thursday, May 25th at Williams Center 204 from 1:00 p.m. to 2:30 p.m. All staff must attend

Mark Delcamp

- Wayfinder Moving Co. will be on campus Tuesday-Thursday this week cleaning out the basement and relocating Health Services to Jewett Hall and the Counseling Center to Igoe Hall
- We continue planning and preparing for Commencement
- We continue planning summer for projects
- Rural Ministries will be on campus reviewing and clearing donations from all Res. Hall Lobbies

Rodney Hayes

- Planning summer project work
- Working on work orders and PM's

Tim Lillie

- Preparing for Commencement
- Darlene is leaving at noon on Tuesday and 1:30 pm on Wednesday
- We have several transfers this week as well
- We continue to assist in the LoGrasso and Jewett Hall cleanouts

Tim Bentham

- Preparing for Commencement
- Working on the LoGrasso temporary move to Jewett and Igoe Halls
- Working with JCI/Tyco on cameras and card access projects. Joe is scheduled for the week of 5/22/23 to replace Lot-09 Steele outdoor camera
- Bison Elevator completed the repairs to Williams Center freight elevator
- Working on future DIFR and MCM projects
- Working with Facilities Planning on capital projects

Randy Grant

- No new updates

Nelson White

- We will be doing PM work in Dods and Steele Halls bathrooms this week before Commencement
- Working with DASNY to locate all fire system controls valves in the Residence Halls to set up monthly check on valves per their requirements
- We will be shutting down and draining the dive well in the Natatorium on 5/22 for annual summer maintenance. The lap pool will remain open
- Getting parts together for our summer projects
- Continue working on work orders and PM's as they come in

Rich Newton

- Grounds will be working on last minute prep and clean up, mowing, weed eating, edging and mulching for Commencement
- Will also be staging barricades and cones for Saturday and whatever else comes up during the week
- I will have staff here on split shifts Saturday, starting at 7 and running until the 2nd ceremony starts

Jim Kuras

- Door, key and lock issues
- Various WO's
- Continue setting up for Commencement

Gary Hardy

- Taking cooling tower water samples to test for Legionella on Monday
- Replacing exhaust hood over stove in Nixon Hall Rec Room
- Installing temporary AC units in Jewett and Igoe for the LoGrasso summer move
- Replacing evaporator coil in attic AC unit in the Alumni House
- Checking cooling equipment
- S-5 Igoe chilled water coil needs replaced ordered
- Working on PM's and work orders as they come in

Campus Calendar 2023	
5/15-5/19	Final Exams
5/20	Commencement
8/16	All Campus Meeting
8/17	New Student Orientation Move In (New Students)
8/19	Move In (Returning Students)
8/21	First Day of Classes

Custodial Supervisor Schedule for 5/15-5/21								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-12 p	6 a-11:30 a	6 a-2:30 p	6 a-2:30 p	7 a-3:30 p	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	3 p-11:30 a	3 p-11:30 a	3 p-11:30 a	3 p-11:30 a	3 p-11:30 a	Off	Off

Heating Services Schedule for 5/15-5/21							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker M. Hill	G. Hardy G. Tucker H. Farner R. Linnecke M. Hill	G. Hardy G. Tucker H. Farner R. Linnecke M. Hill	G. Hardy G. Tucker H. Farner R. Linnecke M. Hill	G. Hardy H. Farner R. Linnecke M. Hill	H. Farner R. Linnecke A. Jagow	G. Tucker A. Jagow
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas			D. Halas
3rd 11 pm-7:30 am	A. Jagow	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski	K. Szklenski		

Custodial Weekend Coverage				
Friday, 5/19-Sunday, 5/21				
Friday	Athletics	6 pm-2:30 am	Derek Case	16-03
Saturday	Athletics	6 am-2:30 pm	Nick Stolinski	16-06
	Maytum & WC	6 am-2:30 pm	Bryan Miller	05-01
	Mason	6 am-2:30 pm	Matt Romanik	02-04
	Fenton, Thompson, McEwen & SC	6 am-2:30 pm	Scott Pagano	20-01
	Athletics	8 am-4:30 pm	Elizabeth Goblirsch	09-04
			Phil Collier	33-01
	UC, WC & Mason	2 pm-8 pm	Nick Stolinski	16-06
Athletics	4 pm-10 pm	Jeff Deering	15-01	
Athletics	6 pm-2:30 am	Derek Case	16-03	
Sunday	Athletics & RAC	6 am-2:30 pm	Richelle Steward	17-03
	Mason, WC & Reed	7 am-1 pm	Candy Nolan	17-02
Residence Halls				
Sunday	Alumni	7 am-3:30 pm	Jackie Hill	20-02
	Disney	7 am-3:30 pm	Elly Irizarry	24-02
	Eisenhower	7 am-3:30 pm	Carmen Vazquez-Ruiz	24-03
	Gregory	7 am-3:30 pm	Jessica Brown	06-02
	Schulz	7 am-3:30 pm	Trisha Stoll	33-02
	Hendrix/Floater	7 am-3:30 pm	Fred Babar	35-01

Summer Residential Program Schedule			
DATES	EVENT	BUILDING	GUESTS
	Summer School Housing	Disney	
6/4-7/23	Castleman Quartet Program	Kasling	40/week
6/18-6/24	Fredonia School of Music Academy	UC or Chautauqua	
6/25-7/1	Fredonia Summer Music Festival	Alumni	120
6/26-7/21	Fredonia Upward Bound Program	Nixon	50
7/9-7/22 (Tentative)	Kanda Summer Students (SKYUS)		10-15
7/9-7/14	Fredonia Dive Camp	McGinnies	45
7/23-7/29	Fredonia Summer Music Festival	Alumni	30
7/23-8/16	EDP	Schulz	40
7/31-8/5	Team CK Instructors	UC (tentative)	
8/6-8/16	BRIDGE Program	Schulz	40
Day Programs (No Lodging)			
5/27-6/3	DANZA (Dance recital in Marvel)		
6/4-6/10	COLLAGE (Dance recital in Marvel)		
6/10	Dunkirk High School Prom (Williams Center)		
6/13-6/17	McKENNA (Dance recital in Marvel)		
6/13	BOCES CTE Recognition Ceremony (King)		
6/25	Fredonia High School Graduation King)		
7/5-8/11	Fredonia CCCC Summer Camp (Thompson)		
7/7, 7/10, 7/12 & 7/14	Summer Jump-Start/FREDReady Days (11 am-4 pm)		
8/8-8/11 (Tentative)	Fredonia Math Camp (COMETS)		

Residence Director Staff			
Residence Hall	RD	Office	Apt.
Alumni	Kayla Makosiej	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

Anniversaries—Thank you and Happy Anniversary!!

Cathy Walters will be starting her 27th year
 Art Franklin will be starting his 27th year
 Lee Szalkowski will be starting his 22nd year

cc: Facilities Services Staff Geoffrey Braun Naomi Baldwin Sarah Laurie David Starrett
 Judy Langworthy Kathy Forster Markus Kessler Ben Miller
 Katharine Bixby Eric Hadley Marc Levy Don Scott
 Brent Isaacson Scott Martin Jerry Fisk Michael Kelly
 Ken Schmitz Brian Studley Kevin Hahn Mark Suida