

# FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, May 1, 2023

\*Meeting not held\*

## Kevin Cloos

- I will be out of the office on Thursday, 5/4

## Mark Delcamp

- Working with Facilities Planning on Tuesday for the Res Hall Building Condition Assessments
- Continue working to plan for the LoGrasso relocation and cleaning of basement
- Working with NORA rep. on Steele Hall rubber floors to review best maintenance practices
- Planning for commencement
- Planning summer projects
- Rural Ministries/Give and Go Recycling crates have been placed in all Res. Hall lobbies

## Rodney Hayes

- Working on outside lights, work orders and PM's

## Tim Lillie

- Darlene and Rich are off Monday
- Darlene will be in at 9 on Thursday
- We have several equipment transfers scheduled this week
- Staff is preparing for Commencement

## Tim Bentham

- Working with Facilities Planning on capital projects
- Working on the LoGrasso temporary move to Jewett and Igoe Halls
- Working with JCI/Tyco on cameras and card access projects. Joe is scheduled to be back on-site next week (weather permitting) to install one outdoor camera
- Bison Elevator is scheduled for 5/8 & 5/9 to make the repairs to Williams Center freight elevator
- Working with EH & S & S on fire inspection deficiencies
- Working on future DIFR and MCM projects

## Randy Grant

- No new updates

**Rich Newton**

- Will be working against the weather to progress our spring clean-up projects
- With the many events that will be going on at the Williams Center again this weekend, work will be concentrated around that area towards the later part of the week
- We will be working on prepping for softball double headers on Friday and Saturday. We will also have a few other outdoor events to prepare for along with any work orders that come in

**Jim Kuras**

- Continue working in women’s basketball locker room
- Door, key and lock issues
- Continue repairing townhouse and Res Hall issues
- Various WO’s
- Continue setting up for Commencement

**Gary Hardy**

- Replacing exhaust hood over the stove in the Nixon Hall rec room
- Installing temporary AC units in Jewett and Igoe for LoGrasso summer move
- Replacing evaporator coil in the attic AC unit at the Alumni House
- Filling chilled water coils and getting ready for cooling season
- Checking cooling equipment
- Cleaning cooling towers
- S-5 Igoe chilled water coil needs replaced
- Working on PM's and work orders as they come in

<b>Campus Calendar 2023</b>	
5/12	Last Day of Classes
5/15-5/19	Final Exams
5/20	Commencement
8/16	All Campus Meeting
8/17	New Student Orientation Move In (New Students)
8/19	Move In (Returning Students)
8/21	First Day of Classes

<b>Summer Residential Program Schedule</b>			
<b>DATES</b>	<b>EVENT</b>	<b>BUILDING</b>	<b>GUESTS</b>
6/4-7/23	Castleman Quartet Program	Kasling	40/week
6/18-6/24	Fredonia School of Music Academy		
6/25-7/1	Fredonia Summer Music Festival	Alumni	120
6/26-7/21	Fredonia Upward Bound Program	Nixon	50
7/9-7/22 (Tentative)	Kanda Summer Students (SKYUS)		10-15
7/9-7/14	Fredonia Dive Camp	McGinnies	45
7/23-7/29	Fredonia Summer Music Festival	Alumni	30
7/31-8/5	Team CK Instructors		
8/6-8/16	BRIDGE Program	Schulz	40
8/6-8/16	EDP	Schulz	40
<b>Day Programs (No Lodging)</b>			
5/27-6/3	DANZA (Dance recital in Marvel)		
6/4-6/10	COLLAGE (Dance recital in Marvel)		
6/13-6/17	McKENNA (Dance recital in Marvel)		
6/13	BOCES CTE Recognition Ceremony in King		
6/25	Fredonia High School Graduation in King		
7/5-8/11	Fredonia CCCC Summer Camp in Thompson		
7/7, 7/10, 7/12 & 7/14	Summer Jump-Start/FREDReady Days (11 am-4 pm)		

<b>Custodial Supervisor Schedule for 5/1-5/7</b>								
	<b>#</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
<b>Tim Lillie</b>	<b>65</b>	8 a-4:30 p	8 a-1:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
<b>Darlene Miller</b>	<b>51</b>	Off	6 a-2:30 p	6 a-2:30 p	9 a-2:30 p	6 a-2:30 p	Off	Off
<b>Art Franklin</b>	<b>43</b>	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
<b>Nick Valentine</b>	<b>32</b>	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
<b>Rich Logan</b>	<b>62</b>	Off	3 p-11:30 a	3 p-11:30 a	3 p-11:30 a	3 p-11:30 a	Off	Off

Heating Services Schedule for 5/1-5/7							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1st</b> 7 am-3:30 pm	G. Hardy G. Tucker M. Hill	G. Hardy G. Tucker H. Farner R. Linnecke M. Hill	G. Hardy G. Tucker H. Farner R. Linnecke M. Hill	G. Hardy G. Tucker H. Farner R. Linnecke M. Hill	G. Hardy H. Farner R. Linnecke M. Hill	H. Farner R. Linnecke	G. Tucker
<b>2nd</b> 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas			D. Halas
<b>3rd</b> 11 pm-7:30 am	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski	K. Szklenski	A. Jagow	A. Jagow

Custodial Weekend Coverage Friday, 5/5-Sunday, 5/7					
<b>Friday</b>	Athletics	6 pm-2:30 am	Derek Case	16-03	
<b>Saturday</b>	Mason	6 am-2:30 pm	Matt Romanik	02-04	
	Maytum & WC	6 am-2:30 pm	Bryan Miller	05-01	
	Athletics	7 am-1 pm	Juliana Krauter	33-02	
	Mason	3 pm-9 pm	Jeff Deering	15-01	
	UC & WC	3:30 pm-12 am	Dan Schrader	74-03	
	RAC	5 pm-11 pm	Elizabeth Goblirsch	09-04	
<b>Sunday</b>	Athletics	6 pm-2:30 am	Derek Case	16-03	
	Athletics & RAC	6 am-2:30 pm	Richelle Steward	17-03	
	Mason, WC & Reed	7 am-1 pm	Candy Nolan	17-02	
	RAC	11 am-5 pm	Bryan Miller	05-01	
<b>Sunday</b>	Mason & Athletics	2 pm-8 pm	Dan Schrader	74-03	
	<b>Residence Halls</b>				
	Alumni	7 am-3:30 pm	Jackie Hill	20-02	
	Nixon	7 am-1 pm	Chuck Miller	08-01	
	Disney	7 am-3:30 pm	Elly Irizarry	24-02	
	Eisenhower	7 am-3:30 pm	Carmen Vazquez-Ruiz	24-03	
	Gregory	7 am-3:30 pm	Jessica Brown	06-02	
	Chautauqua	7 am-1 pm	Julie Echevarria	08-02	
Schulz	7 am-3:30 pm	Trisha Stoll	33-02		
Hendrix/Floater	7 am-3:30 pm	Fred Babar	35-01		

<b>Residence Director Staff</b>			
<b>Residence Hall</b>	<b>RD</b>	<b>Office</b>	<b>Apt.</b>
Alumni	Kayla Makosiej	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

cc:

Facilities Services Staff  
 Judy Langworthy  
 Katharine Bixby  
 Brent Isaacson  
 Ken Schmitz

Geoffrey Braun  
 Kathy Forster  
 Eric Hadley  
 Scott Martin  
 Brian Studley

Naomi Baldwin  
 Markus Kessler  
 Marc Levy  
 Jerry Fisk  
 Kevin Hahn

Sarah Laurie  
 Ben Miller  
 Don Scott  
 Michael Kelly  
 Mark Suida

David Starrett